

# SAVE THE DATES



**March 15, 2006**

Online registration – [www.regonline.com/IAAP](http://www.regonline.com/IAAP) (Visa and MasterCard accepted)

## June 9, 2006 - Annual Educational Forum

### **Morning Keynote Speaker – T. Marni Vos Humor & Creativity: Good Business Companions**

In every part of our lives, at home, at work, and in-between, creativity and humor are needed in a world that continues to shift, grow, merge and alter all around us. Hear T. Marni Vos combine humor and creativity to create a new or different perspective in problem solving.

#### **MORNING BREAKOUT SESSIONS**

- **Microsoft** Office System: Take Note! – Tips & Tricks for Microsoft Office OneNote
- **Adobe**: Learn how two Adobe solutions can have an immediate positive contribution to your organization's productivity
- **Maintaining Your Organization's Privacy**: Simple and easy guidelines

#### **AFTERNOON BREAKOUT SESSIONS**

- **Microsoft**: A Day in the Life of the Microsoft Office System
- **Adobe**: Learn about Acrobat Breeze, a web communication system to host on-line meetings and more.
- Learn to **Avoid the Pitfalls of Employment Contracts and Performance Reviews**

### **Certification Luncheon Keynote Speaker – Jan McInnis**

It's time to laugh, relax and recharge as comedienne Jan McInnis takes us on a fun journey from working with crazy bosses to dealing with every day life. This "no-note-taking-allowed" lunch program will help you refresh, re-motivate, and give you a humorous perspective on work, family, kids, and "stuff." Don't miss this chance to renew your spirit and tickle your funny bone!

**AEF Registration Fee (CEUs Pending) (Includes Luncheon)**  
*\*(If attending Certification Luncheon only – Fee is \$50.00)*

**\$ 175.00\***

## June 10, 2006 – 54<sup>th</sup> California Division Meeting

### **Morning Keynote Speaker – Suzie Humphreys: I Can Do That**

With a background that includes administrative secretary to Television Talk Show Host, to 20 years in radio, Suzie's philosophy is "It's not life that gets me! It's my reaction to it." Her poignant stories and jump-start inspiration will show that fear doesn't have to be the motivating force that stops us from living life to its fullest.

#### **California Division Meeting**

Introduction of Division President, Announcements, Voting for 2006-2007 Board of Directors, Professional Development Program Luncheon, Evening Installation and Awards Banquet.

## June 11, 2006 – 54<sup>th</sup> CA Division Meeting – Continues

### **Breakfast & Keynote Speaker – Patrick Martin: "Discover the Magic in YOU"**

Elegantly blending psychology, visual surprise and comedy, Patrick will demonstrate unique techniques that will guide you to discover your inner magic and inspire you to make a real difference in work and everyday life.

#### **Chapter Leaders Workshop**

**54<sup>th</sup> CDM Registration Fee**

**\$185.00**

**DoubleTree Hotel, 2050 Gateway Place, San Jose, CA 95110**

**\$94.00/night**